

Fees and Charges Booklet

2016-17

KEY

VAT indicator

Throughout this booklet the following VAT indicators are used
Z = zero
O = outside scope
E = exempt
S = standard

Statutory or Discretionary indicator

This Booklet is divided into 2 parts;

Part A is Statutory or reasonable charges
Part B is Discretionary charges

POA - Price on Application

Notes on presentation

It is assumed that the date of increase in all cases will be 1st April.

Fees and Charges Booklet

2016-2017

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LEARNING & UNIVERSAL OUTCOMES	STATUTORY OR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<u>Thurrock Play Service</u>					
Per session	D	13.50	E	15.00	15.00
<u>Nursery Places</u>					
Full placement costs per week	D	213.00	E	215 - 225	215 - 225
<u>Pre School Sessions</u>					
per 3 hour session	D	13.50	E		0.00
<u>After School Club</u>					
Per session	D	13.50	E	15.00	15.00
Holiday Club					
Per Day	D	33.00	E	35.00	35.00
GRANGEWATERS OUTDOOR EDUCATION CENTRE					
<u>Residential Visits (up to and including 18 years old)</u>					
Self catering (2 days, 1 night)	D	n/a	E	85.00	85.00
Self catering (3 days, 2 nights)	D	n/a	E	135.00	135.00
Self catering (4 days, 3 nights)	D	n/a	E	185.00	185.00
Self catering (5 days, 4 nights)	D	n/a	E	235.00	235.00
Full Board (2 days, 1 night)	D	n/a	E	125.00	125.00
Full Board (3 days, 2 nights)	D	n/a	E	195.00	195.00
Full Board (4 days, 3 nights)	D	n/a	E	265.00	265.00
Full Board (5 days, 4 nights)	D		E	335.00	335.00
<u>Residential Visits (up to and including 19 years old)</u>					
Self catering (2 days, 1 night)	D	n/a	E	105.00	105.00
Self catering (3 days, 2 nights)	D	n/a	E	165.00	165.00
Self catering (4 days, 3 nights)	D	n/a	E	225.00	
Self catering (5 days, 4 nights)	D	n/a	E	285.00	
Full Board (2 days, 1 night)	D	n/a	E	145.00	145.00
Full Board (3 days, 2 nights)	D	n/a	E	225.00	225.00
Full Board (4 days, 3 nights)	D	n/a	E	305.00	305.00
Full Board (5 days, 4 nights)	D	n/a	E	385.00	385.00
Camping (per person per night)	D	n/a	E	4.00	4.00

LEARNING & UNIVERSAL OUTCOMES	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<u>Day Visits (Groups up to and including 18 years)</u>					
Up to 10 people (Full day 4 sessions)	D	n/a	E	350.00	350.00
Up to 10 people (Half day, 2 sessions)	D	n/a	E	180.00	180.00
Up to 10 people (Single session)	D	n/a	E	100.00	100.00
<u>Day Visits (Groups aged 19 and over (excluding corporate bookings))</u>					
Up to 10 people (Full day, 4 sessions)	D	n/a	E	375.00	375.00
Up to 10 people (Half day, 2 sessions)	D	n/a	E	195.00	195.00
Up to 10 people (Single session)	D	n/a	E	110.00	110.00
<u>Family Groups</u>					
Up to 2 adults and 2 children (Full day 4 sessions)	D	n/a	E	280.00	336.00
Up to 2 adults and 2 children (Half day, 2 sessions)	D	n/a	E	160.00	160.00
Up to 2 adults and 2 children (Single session)	D	n/a	E	85.00	85.00
Up to 2 adults and 4 children (Full day 4 sessions)	D	n/a	E	290.00	290.00
Up to 2 adults and 4 children (Half day, 2 sessions)	D	n/a	E	175.00	175.00
Up to 2 adults and 4 children (Single session)	D	n/a	E	100.00	100.00
<u>Celebration Groups (up to 10 participants)</u>					
Under 14 years old (4.5 hours)	D	n/a	E	285.00	285.00
Under 14 years old (3 hours)	D	n/a	E	200.00	200.00
Under 14 years (1.5 hours)	D	n/a	E	120.00	120.00
14-18 years old (4.5 hours)	D	n/a	E	300.00	300.00
14-18 years old (3 hours)	D	n/a	E	210.00	210.00
14-18 years old (1.5 hours)	D	n/a	E	130.00	130.00
<u>Private Tuition</u>					
First person (4.5 hours)	D	n/a	E	100.00	100.00
First person (3 hours)	D	n/a	E	75.00	75.00
First person (1.5 hours)	D	n/a	E	45.00	45.00
Per additional person (4.5 hours)	D	n/a	E	55.00	55.00
Per additional person (3 hours)	D	n/a	E	40.00	40.00
Per additional person (1.5 hours)	D	n/a	E	25.00	25.00

LEARNING & UNIVERSAL OUTCOMES	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<u>Corporate Groups</u>					
Activity duration 1.5 hours	D	n/a	E	50.00	50.00
Activity duration 3 hours	D	n/a	E	85.00	85.00
Activity duration 4.5 hours	D	n/a	E	120.00	120.00
Activity duration 6 hours	D	n/a	E	150.00	150.00
<u>Mobile climbing wall</u>					
Full day (6 hours)	D	n/a	S	550.00	660.00
Half day (3 hours)	D	n/a	S	300.00	360.00
Pay per climb	D	n/a	S	3.00	3.60
Waiting time (per hour)	D	n/a	S	75.00	90.00
<u>Duke of Edinburgh's Award Expedition Packages</u>					
<u>BRONZE Thurrock Groups</u>					
Package A (group of 4)	D	n/a	E	805.00	805.00
Package B (group of 4)	D	n/a	E	675.00	675.00
Package C (group of 4)	D	n/a	E	545.00	545.00
Package D (per visit)	D	n/a	E	25.00	0.00
Additional participant (package A)	D	n/a	E	25.00	0.00
Additional participant (package B&C)	D	n/a	E	20.00	0.00
<u>SILVER (Thurrock Groups)</u>					
Package A (group of 4)	D	n/a	E	1070.00	1070.00
Package B (group of 4)	D	n/a	E	890.00	890.00
Package C (group of 4)	D	n/a	E	710.00	710.00
Package D (per visit)	D	n/a	E	30.00	30.00
Additional participant (package A)	D	n/a	E	35.00	35.00
Additional participant (package B&C)	D	n/a	E	30.00	30.00
<u>GOLD (Thurrock Groups)</u>					
Package A (group of 4)	D	n/a	E	1320.00	1320.00
Package B (group of 4)	D	n/a	E	1205.00	1205.00
Package C (group of 4)	D	n/a	E	1090.00	1090.00
Package D (per visit)	D	n/a	E	35.00	35.00
Additional participant (package A)	D	n/a	E	50.00	50.00
Additional participant (package B&C)	D	n/a	E	40.00	40.00

LEARNING & UNIVERSAL OUTCOMES	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
BRONZE Non-Thurrock Groups					
Package A (group of 4)	D	n/a	E	945.00	945.00
Package B (group of 4)	D	n/a	E	795.00	795.00
Package C (group of 4)	D	n/a	E	640.00	640.00
Package D (per visit + 40p per mile)	D	n/a	E	25.00	25.00
Additional participant (package A)	D	n/a	E	30.00	30.00
Additonal participant (package B&C)	D	n/a	E	25.00	25.00
SILVER (Non-Thurrock Groups)					
Package A (group of 4)	D	n/a	E	1260.00	1260.00
Package B (group of 4)	D	n/a	E	1050.00	1050.00
Package C (group of 4)	D	n/a	E	835.00	835.00
Package D (per visit + 40p per mile)	D	n/a	E	30.00	30.00
Additional participant (package A)	D	n/a	E	40.00	40.00
Additonal participant (package B&C)	D	n/a	E	35.00	35.00
GOLD (Non-Thurrock Groups)					
Package A (group of 4)	D	n/a	E	1550.00	1550.00
Package B (group of 4)	D	n/a	E	1420.00	1420.00
Package C (group of 4)	D	n/a	E	1280.00	1280.00
Package D (per visit +40p per mile)	D	n/a	E	35.00	35.00
Additional participant (package A)	D	n/a	E	55.00	55.00
Additonal participant (package B&C)	D	n/a	E	45.00	45.00
Club Use of Site					
Grangewaters Angling Club	D	n/a	E	5500.00	5500.00
Thurrock Angling Club	D	n/a	E	8670.00	8670.00
Thurrock Motorboat & Waterski Club (per visit)	D	n/a	E	170.00	170.00
Brentwood Model Powerboat Club (per visit)	D	n/a	E	170.00	170.00
Grangewaters Working Newfoundlands (per dog per visit)	D	n/a	E	3.50	3.50
Leonberger Dog Training Club (per dog per visit)	D	n/a	E	3.50	3.50
<u>SCHOOLS - for other charges, please contact school direct</u>					
School meal charges - Pupils	D	2.00	O	2.05	2.05
School meal charges - Teachers & Visitors	D	2.20	S	2.25	2.70
<u>ADULT EDUCATION:</u>					
Charges for the service are set out in the Adult Education Prospectus published at the beginning of the academic year.					
For more information on courses and charges please contact:					
Grays 01375 372476					
Stanford 01375 673616					

CULTURAL SERVICES	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<u>LIBRARIES</u>					
<u>FINES</u>					
Books:					
Day 1	D	0.10	O	0.15	0.15
Day 2	D	0.20	O	0.30	0.30
Day 3	D	0.30	O	0.45	0.45
Day 4	D	0.40	O	0.60	0.60
Day 5	D	0.50	O	0.75	0.75
Day 6	D	0.60	O	0.90	0.90
Day 7	D	0.70	O	1.05	1.05
(The fines will be charged on the days which the library is open)					
Maximum charge (8 weeks) *	D	5.60	O	8.40	8.40
* This maximum charge limits the extent of a fine payable for late return of a single item. A renewal constitutes a new loan.					
NOTE:					
Books borrowed on children's and young adult tickets - exempt					
<u>RECORDED SOUND</u>					
Compact Disc Hire - 1 week loan	D	1.10	O	1.10	1.10
All spoken word for children (tape or CD)	D	free	O	Free	0.00
Spoken Word on CD - 3 week loan	D	2.00	O	2.50	2.50
<u>LANGUAGE COURSES</u>					
Single item for 3 weeks	D	1.10	O	1.50	1.50
Multiple sets for 12 weeks	D	3.10	O	3.50	3.50
<u>NOTE</u>					
People who are blind, partially sighted or who have difficulty in reading print due to physical learning disabilities do not pay fines, hire or request charges for recorded sound					
<u>DVD</u>					
<u>TV & Feature Films Hire</u>					
Each item / week	D	2.00	O	2.00	2.00
Overdue: item / week	D	2.00	O	2.00	2.00
Maximum charge - 8 weeks	D	16.00	O	16.00	16.00
<u>Children's DVD Hire</u>					
Each item / week	D	2.00	O	2.00	2.00
Overdue: item / week	D	2.00	O	2.00	2.00
Maximum charge - 8 weeks	D	16.00	O	16.00	16.00
<u>Non Fiction DVD Hire</u>					
Each item / week	D	2.00	O	2.00	2.00
Overdue: item / week	D	2.00	O	2.00	2.00
Maximum charge - 8 weeks	D	16.00	O	16.00	16.00
NOTE: Deaf and hard of hearing people do not pay fines on hire or request charges for sub-titled videos.					

Childrens Care and Targeted Outcomes	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
Children with disabilities					
Summer Play Scheme per day per child	D	12.00	E	12.00	12.00
Summer Play Scheme per day per child with transport	D	15.00	E	15.00	15.00
Hannahs Place after school provision - per session	D	15.00	E	15.00	15.00

CULTURAL SERVICES	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
CATALOGUE REQUESTS					
Requests from Library catalogue		Free		Free	Free
Requests not from Library catalogue, including British Library		3.00		3.00	3.00
MUSIC SETS AND PLAY SETS					
<u>Music Set Hire (Obtained through Essec CC)</u>					
Vocal scores (per item)	D	1.50	O	Decision not yet made	
Sheets - per set	D	10.00	O	Decision not yet made	
Chamber music (3 or more parts)	D	5.00	O	Decision not yet made	
Orchestral set	D	20.00	O	Decision not yet made	
Play Sets Hire (3-15 copies)	D	10.00	O	Decision not yet made	
BORROWERS' LOST TICKETS					
Adult - First Loss	D	2.20	O	2.50	2.50
- Second and subsequent loss	D	2.20	O	3.00	3.00
CHILDREN'S LOST TICKETS					
	D	1st Free	O	1st Free	1st Free
	D	2nd 2.00	O	2nd 2.50	2nd 2.50
SALES					
Adult fiction - hardback	D	0.80	Z	0.80	0.80
Adult fiction - paperback	D	0.30	Z	0.30	0.30
Adult non fiction - hardback	D	1.50	Z	1.50	1.50
Adult non fiction - paperback	D	0.80	Z	0.80	0.80
Children's - hardback	D	0.80	Z	0.80	0.80
Children's - paperback	D	0.30	Z	0.30	0.30
CD's	D	1.50	S	1.25	1.50
DVD's	D	2.00	S	1.67	2.00
DAMAGED AND LOST ITEMS					
Replacement cost or publication price for books and other materials during the first year. Thereafter, 10% reduction for each year to a minimum of 50% or the following whichever is the greater.					
Books for which no current value can be traced :					
Adult books	D	30.00	O	30.00	30.00
Children's books	D	20.00	O	20.00	20.00

CULTURAL SERVICES	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<u>LOST COMPACT DISC CASSETTE INSERTS/ CASES AND BOOK WALLETS</u>					
Compact Disc/CD ROM or Cassette Insert	D	Full cost	O	Full cost	Full cost
Compact Disc/CD Rom Case	D	1.75	O	2.00	2.00
Book wallets	D	1.00	O	1.50	1.50
DVD insert	D	Full Cost	O	Full cost	Full cost
DVD Case	D	1.75	O	2.00	2.00
<u>PHOTOCOPIERS</u>					
Single copy A4 size - Monochrome	D	0.08	S	0.08	0.10
Single copy A3 size - Monochrome	D	0.13	S	0.17	0.20
Single copy A4 size - Colour	D	0.83	S	0.83	1.00
Single copy A3 size - Colour	D	1.25	S	1.25	1.50
<u>MICROFILM PRINTS</u>					
per page From old machine - new machine is same as printouts.	D	0.25	S	0.21	0.25
<u>FAX</u>					
<u>Outgoing</u>					
First page : UK	D	0.83	S	0.83	1.00
Additional page	D	0.42	S	0.42	0.50
First page : Europe	D	2.08	S	2.08	2.50
Additional page	D	0.83	S	0.83	1.00
First page : Elsewhere	D	2.50	S	2.50	3.00
Additional page :	D	1.25	S	1.25	1.50
Fax to free numbers (Admin charge)		0.42	S	0.42	0.50
Libraries located within shopping centres where fax charges are cheaper may match the charge of the lowest competitor (in agreement with the group manager)					
<u>Incoming</u>					
Each	D	1.00	S	1.00	1.20
<u>INTERNET AND WORD PROCESSING</u>					
Use of the Internet		FREE		FREE	FREE
Word Processing:					
Black and white	D	0.20	S	0.21	0.25
Colour	D	0.20	S	0.21	0.25
<u>CD-ROM PRINT-OUTS:</u>					
Black and white	D	0.20	S	0.21	0.25
Colour	D	0.20	S	0.21	0.25

CULTURAL SERVICES	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
EXHIBITIONS					
<u>Exhibition Space</u>					
Exhibition of works or crafts by individual artists and	D	25% commission or minimum hire	E	25% commission or minimum hire	25% commission or minimum hire
PREMISES HIRE					
<u>Commercial organisations and public meetings held by political parties</u>					
Per hour					
Under 24 sq.m.	D	34.00	E	35.00	35.00
24 - 70 sq.m.	D	Negotiable	E	40	40.00
Over 70 sq.m.	D	Negotiable	E	45	45.00
<u>Other organisations and non-public meetings of political parties</u>					
Under 24 sq.m.	D	7.20	E	20.00	20.00
24 - 70 sq.m.	D	10.65	E	25.00	25.00
Over 70 sq.m.	D	14.50	E	30.00	30.00